

This form is given FREE.
Any person attempting to charge money for it should be reported to the nearest Police Station.



STAREHE GIRLS' CENTRE AND SCHOOL
P.O. Box 6847-00200
NAIROBI KENYA
Tel: 020-2025500/1/2/3
Mobile: 0707 900 852, 0738 255 448
Email: info@starehegirlscentre.co.ke
Website: www.starehegirlscentre.co.ke

A Charitable Institution, Incorporating a National High School and Skills Training Programme for girls'

(DO NOT fill the below table) **FOR OFFICIAL USE ONLY. KCPE Performance**

ENG	KIS	MAT	SCI	SSR	TOT	REMARKS	DATE	SIGN

APPLICATION FOR ADMISSION.

CATEGORY (Tick appropriately)

SPONSORED Student SELF SPONSORED Student

NOTE: SELF SPONSORED Category, please contact the School before Submitting the Application Form.

Form One 20 _____

Form Serial No. _____

WARNING: Deliberately giving false information on this form may lead to prosecution in a Court of Law. This form must be filled by anyone seeking a free boarding and tuition place, sponsored or Fee paying at Starehe Girls' Centre and School. It **MUST BE RETURNED TO STAREHE GIRLS' CENTRE ON OR BEFORE 31ST JULY.**

Supporting documents MUST be unconditionally provided together with the form or as requested before admission if successful.

PART I (To be completed by the head teacher)

NAME OF THE GIRL:

_____ **First Name**

_____ **Middle Name**

_____ **Last Name**

DATE OF BIRTH:

(Attach birth Certificate)

_____ **Date**

_____ **Month**

_____ **Year**

KCPE INDEX No:

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NEMIS UPI No:

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County _____

Sub County _____

Schools attended & Addresses: (Start with the present School)

1.

_____ **Public** **Private**

2.

_____ **Public** **Private**

A clear passport size photograph (not more than three months old) MUST be affixed HERE.

I CERTIFY that this pupil chose **Starehe Girls' Centre (Code Number 20400009)** as her **OFFICIAL FIRST CHOICE OF NATIONAL SECONDARY SCHOOL.** From my knowledge of her background, I make the following comments:

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My school has _____ Pupils in standard VIII. In the most recent tests, this girl was position _____ overall. She attained _____ marks out of 500.

(Please comment on the girl's conduct and any special interest or talent she may have e.g. Sports, Scouting, Art, Music, etc.) (Attach copies of Certificates if any)

HEADTEACHER'S NAME: _____ **MOBILE NO:** _____

HEADTEACHER'S SIGNATURE: _____ **DATE:** _____

E-MAIL ADDRESS: _____ **SCHOOL STAMP:** _____

PART II

BACKGROUND INFORMATION

(NOTE if this page is NOT FULLY and PROPERLY FILLED, the application will not be successful)

PARTICULARS	FATHER	MOTHER
Full Names		
Married/Divorced/ Separated/ Single Parent/Widowed/Deceased <i>(If deceased give date & attach copy of death certificate)</i>		
Nationality – Indicate Number (Attach copy(s) of ID)		
If in employment, describe and indicate the average monthly income: <i>(attach copy(s) of the pay slip)</i>		
If in business, describe and state the average monthly income.		
If any owned land, show the number of acres, crops grown and income from these assets.		
If any other source of income, including casual labour, describe and show the average monthly income.		
Physical Address of Residence (state Town, Estate, Nearest public land mark to the residence e.g. school, Church, Hospital) (State if house is owned, employer owned or rented – <i>if rented indicate amount</i>)		

DETAILS OF THE GIRL’S (APPLICANT) BROTHERS & SISTERS STARTING WITH THE ELDEST

Name	M/ F	Age	School/college: indicate name of School/college std/form/year	Working indicate, occupation & salary per month	If married, state occupation of spouse & salary

(Add in separate sheet if the space provided is not enough)

If in school/college, state who pays fees_____

EXPLANATION WHY ADMISSION TO STAREHE GIRLS' CENTRE IS REQUIRED

For sponsored students, a full and clear explanation must be given why the family is not able to raise the fees to send the girl to an ordinary secondary school.

For those applying for a Fee-paying place, please explain why Starehe Girls Centre is preferred over other Schools.

I certify that the information on page 2 and 3 is true and complete.

NAME (in block letters) _____

OCCUPATION: _____

ADDRESS: _____

MOBILE NO(S): _____ E-mail address: _____

DATE: _____ SIGNATURE: _____

State your relationship to the girl: Father/mother/Grandfather/Grandmother/Uncle/ Aunt/ Other Guardian (explain).

NB

This page should be completed only by the parent or by legal guardian where parents are deceased. Any document that can prove legal guardianship MUST be attached.

PART III (IF applying for SELF Sponsored Category, don't fill this page)

RECOMMENDATION BY CHIEF:

I have read the information given in this form. Based on my knowledge and / or the inquiries that I have made about the applicant, I make the following comments:

FULL NAME AND TITLE (in block letters) _____

MOBILE NO: _____ OFFICE TEL NO: _____

DATE: _____ SIGNATURE & STAMP: _____

RECOMMENDATION BY PRIEST, PASTOR OR IMAM:

I have read the information given in this form. Based on my knowledge and / or the inquiries that I have made about the applicant, I make the following comments:

FULL NAME AND TITLE (in block letters) _____

MOBILE NO: _____ OFFICE TEL NO: _____

DATE: _____ SIGNATURE & STAMP: _____

Starehe Girls' Centre and school may contact any recommender to ascertain information provided during the selection process.

CHECKLIST

Before submitting the Application Form, review and **ENSURE** that the following parts are **PROPERLY** filled and all the required documents are attached. Failure to adhere to this instructions, your Application **WILL NOT** be considered for admission.

REQUIREMENTS / DOCUMENTS		Official Use Only					
Part I	Clear passport photograph, Birth Certificate, Recommendation from the HT Signed & Stamped.	PP	<input type="checkbox"/>	BC	<input type="checkbox"/>	HT	<input type="checkbox"/>
Part II	Parent(s) ID's, Pay slip if employed, Death certificate(s) if parent(s) deceased.	ID	<input type="checkbox"/>	P	<input type="checkbox"/>	DC	<input type="checkbox"/>
Part III	ONLY applicable to applicants seeking Sponsored Students category. Each of the recommender MUST Stamp.	Chief	<input type="checkbox"/>	Pastor	<input type="checkbox"/>	Imam	<input type="checkbox"/>

PP – Passport Photograph, BC – Birth Certificate, HT- Headteacher, ID- Identity Card, P-Payslip, DC-Death Certificate,

CORRESPONDENCE:

- For any application sent through the Post Office or Courier Firms, you may call the school to confirm the receipt of the Application Forms using the contacts on page one.

Please note that the Centre's Administration reserves the right of admission.